
Index

~1 filename suffixes, 103
32-bit software, 4

A

Add New Hardware wizard, 149
Add/Remove Programs menu, 78, 167
address book shortcut, 226
Administrator user, 38
.ALT files, 41
Alt key
 Backspace key and, 145
 double-clicking and, 11
 ENTER key and, 145
 ESC key and, 145
 F4 key with, 145
 Space key with, 146
.ANI files, 92
applets, accessibility of, 26
applications
 crashing, 154–156
 not found, 151
 Program Files folder, 94–97
 switching between, 144
arrows in shortcut filenames, 91
associations, file (see file types)
attrib command (DOS), 248
audio
 CDs, 80, 140
 PC speaker, 116
 sound cards, 123, 138, 178

autoexec.bat file, 180–182
automatic
 loading of Doskey, 142
 redial, 215–219
 Registry backups, 42
autorun program, CD-ROM, 78–81
.AVI files, 128

B

Backspace key, 145
 Alt key with, 145
 in open folder, 12
backups, 165
 of Registry, 39–43, 168
 Sysbckup folder, 128, 164
 (see also restoring data)
BIOS, 120
bitmap files, icons for, 92
bootstrap (see startup)
Briefcase icon, 68
“Browse folders...” options, 10–11
bugs, 1, 153

C

Cairo, 8
callback procedure, 210
cartridge drives, 140
cd command (DOS), 248
CD recorders, 140

- CD-ROM drives
 - automatic launching from, 78–81
 - backing up to, 166
 - getting to work, 175
 - letters for, 111–115
 - performance of, 122
 - upgrading, 136
 - CDs, audio, 80, 140
 - Cfgback utility, 40
 - Chicago, 7
 - “Click Here to Begin” arrow, 85
 - clicking (see double-clicking; right-clicking)
 - clients with Internet Explorer, 224–226
 - “Close all programs and log on(off) as a different user”
 - options, 18–19
 - close button, Shift key and, 12
 - Close Program box, 154
 - CLSID key, 37
 - .CNT files, 30
 - color of icons, 69
 - Command key, 52
 - Command Prompt, 32, 41, 143, 183
 - quick reference, 247–249
 - renaming files, 14
 - (see also MS-DOS)
 - commands
 - file type keys, 52
 - Start menu run commad
 - history, 188
 - commercial Internet service
 - providers, 210
 - compacting the Registry, 46–49
 - computer case, 134
 - config.sys file, 180–182
 - configuration files (see initialization files)
 - configuring hardware, 178–193
 - confirming deletions, 16
 - Connect To box, 214
 - connecting SCSI devices, 109
 - Contents screen, WinHelp, 30
 - context menus, customizing, 97–99
 - Control Panel (control.exe)
 - Add/Remove Programs menu, 78
 - applet accessibility, 26
 - Copy and Paste for files, 17
 - copying
 - backing up Registry, 39–43
 - DOS copy command, 249
 - files, 12, 15, 17
 - Windows 95 to a hard disk, 110
 - corrupted
 - files, 160, 169
 - Registry files, 41, 152, 170
 - CPU, upgrading, 133
 - crashing, 154–156, 170
 - network, 200
 - restoring Windows after, 171–173
 - Ctrl key
 - double-clicking and, 11
 - dragging and, 13
 - ESC key and, 145
 - Ins key with, 145
 - selecting multiple files with, 12
 - Tab key with, 145
 - Ctrl-A key, 12
 - Ctrl-Alt-Del
 - Close Program box, 154
 - Explorer, 18
 - logon screen, 201
 - .CUR files, 92
 - current drive, 179
 - current user, 38
 - cursor (see mouse)
 - cursor keys, 145
 - customization, 1
 - context menus, 97–99
 - Desktop, 59–70
 - drive icons, 23
 - Explorer’s New menu, 91
 - middle mouse button, 116
 - My Computer icon, 83
 - Start menu, 87–90
 - tray, 20–22
 - user interface, 18–30
 - Cut and Paste for files, 17
- ## D
- data recovery, 41, 169
 - Daytona, 7
 - default user, 38
 - DefaultIcon key, 52
 - defragmenting swapfile, 126

del command (DOS), 249
Delete key, 145
deleting

- delete confirmation, 16
- icons (see icons)
- in filenames (see filenames)
- menu entries (see menus)
- removing Recycle Bin, 64
- splash screens, 76–78
- what to throw away, 127–129

Desktop, 6

- context menus for items on, 99
- customizing, 59–70
- icon for, 68
- instead of Start Menu, 31
- refreshing, 17
- saving layout, 20
- (see also icons)

device drivers, 4, 6, 166

- config.sys and autoexec.bat files, 180–182
- connecting without restarting, 109
- loading errors, 151
- SCSI controllers, 122, 136, 174
- stopping device detection, 182
- troubleshooting, 148–150, 156–159

Device Manager, 29

- troubleshooting drivers with, 148, 157

Diagnostics utility, 163
dial-up networking (see networking)
dir command (DOS), 32, 248
directories (see folders)
disk caching, 125
Disk Defragmenter utility, 6, 144
disks

- backing up, 165
- boot (see startup)
- corrupted, 160
- crashing, 170
- errors with, 170
- floppy drives, 121, 174
 - randomly searching, 178
- floppy format, 142, 167
- hard disk (see hard disks)
- startup, 167
- (see also memory)

display adapters (see video cards)

DLLs (dynamic link libraries), 161–163
Documents menu, 71–73
DOS (see MS-DOS)
Doskey tool, 142
double-clicking

- Alt key and, 11
- Ctrl key and, 11
- Shift key and, 12

dragging files, 12
drive icons, customizing, 23
drive letters, 111–115
drivers (see device drivers)
DriveSpace utility, 144
duplicating files (see copying)

E

electronic mail, 226
Empty Recycle Bin icon, 68
ENTER key, 145
error messages, 151–156, 170
errors

- compacting Registry, 48
- disk, 170
- loading device drivers, 151

ESC key, 145
exit command (DOS), 249
exiting Windows (see shutdown)
Explorer, 5, 9–18

- New menu, customizing, 91
- windows at startup, 82

extensions (see filenames, extensions)

F

F1 key, 5, 144
F10 key, 146
F2 key, 15
F4 key, 145, 146
F5 key, 18
F8 key, 41
fatal exceptions, 153
File Manager

- associating file types with, 75
- renaming files, 14

file types, 49–54, 141

- File Types editor, 50
- preventing programs from changing, 73–76

- filenames
 - ~1 suffix, 103
 - directory listings, 102
 - extensions, 49, 141
 - (see also HKEY_CLASSES_
 - ROOT branch)
 - long, 32
 - renaming files, 14
 - short, 103
 - shortcuts, arrows in, 91
 - (see also file types)
 - files, 4
 - copying/duplicating (see copying)
 - corrupted or missing, 152, 160, 169
 - customizing context menus
 - for, 97
 - deleting (see deleting)
 - help (see help)
 - icon filenames, 68
 - indexing all on system, 142
 - moving, 12
 - QuickView for, 99
 - renaming, 14
 - selecting multiple, 12
 - switching between in
 - applications, 145
 - temporary, 96, 128
 - what to throw away, 127–129
 - ZIP, 6
 - Find feature, 101
 - finding (see searching)
 - firmware, 159
 - floppy disks (see disks)
 - folder windows, 11
 - close button, 12
 - Explorer versus, 10
 - visible at startup, 82
 - folders, 4
 - controlling behavior of, 11
 - customizing context menus
 - for, 98
 - directory listings, 102
 - icons for, 69
 - setting default startup, 22
 - system (see system folders)
 - fonts
 - Fonts folder, 108
 - Fonts icon, 68
 - incoming mail, 227
 - format, floppy disks, 142, 167
 - fragmentation, 126
 - frozen applications, 154–156
 - .FTS files, 30
- ## G
- games in MS-DOS, 183–187
 - .GID files, 30
- ## H
- hard disks
 - backing up, 165
 - controllers for, 121, 135, 174
 - drive letters for, 111–115
 - getting to work, 174
 - performance and, 121, 140
 - pointless activity with, 125–127
 - transferring Windows 95 to, 110
 - upgrading, 134
 - hardware
 - configuring, 178–193
 - drivers for (see device drivers)
 - getting to work, 173–178
 - HKEY_CURRENT_CONFIG
 - branch, 38
 - HKEY_LOCAL_MACHINE
 - branch, 38
 - improving performance
 - of, 119–124, 168
 - troubleshooting, 148–150, 156–159
 - upgrading, 131–140
 - help, 5
 - deleting help files, 128
 - WinHelp Contents screen, 30
 - hiding
 - all icons on Desktop, 65
 - tray, 21
 - history of run commands, 188
 - hives, 40
 - HKEY_CLASSES_ROOT branch, 37, 50
 - HKEY_CURRENT_CONFIG branch, 38
 - HKEY_CURRENT_USER branch, 38
 - HKEY_DYN_DATA branch, 39
 - HKEY_LOCAL_MACHINE branch, 38
 - HKEY_USERS branch, 38

HyperTerminal's dialing modem
icon, 22

I

.ICO file (see icons)

icons

- for bitmap files, 92
- changing shell icons, 66–69
- in Control Panel, 26
- drive icons, 23
- filenames for, 68
- flashing modem, 21
- for folders, 69
- hiding, 65
- Inbox, 60
- MSN, 61
- My Computer, 62
- Network Neighborhood, 59, 197
- for restarting Windows, 19
- Start menu, 88
- true-color, 69
(see also Desktop)

illegal operation errors, 153

images, colors of, 70

(see also icons)

Inbox icon, 60, 68

indexing all files on system, 142

.INI files, 54–55

initialization

- dial-up networking, 221
- files for, 54
- modem string for, 176

inkjet printers, 139

Ins key, 145

installing

- device drivers, 150
- dial-up networking, 202–213
- system folders and, 94–97

interface (see user interface)

Internet (see networking)

Internet Explorer, 8, 224–226

Invalid Directory Entries error, 170

I/O ports, 120

ISDN (Integrated Services Digital
Network), 177, 211

ISPs (Internet service providers), 202,
211
commercial, 210

K

keyboards, 124, 139

NumLock key, 187

shortcuts with, 144

keys, Registry, 37

L

languages, multiple, 34

laser printers, 139

left cursor key, 145

Load= line (in win.ini file), 55

logging in

Desktop layout and, 20

logon screen, 201

preventing new users, 33

logos.sys file, 25

logow.sys file, 25

long filenames, 32

M

maintenance utilities, 6

memory

compacting the Registry, 46–49

drive partitions, 111–115

DriveSpace utility, 144

fragmented, 126

performance and, 125–127

RAM, 159

upgrading, 134

what files to delete, 127–129

Memphis, 8

menus

context menus,

customizing, 97–99

following the mouse, 81

New menu (Explorer), 91

Send To (see Send To menu)

Start (see Start menu)

startup, 189–193

Microsoft Exchange, 60, 226

Microsoft Network icon, 61

middle mouse button, 116

missing files, 152, 161

modems, 122, 138

flashing icon for, 21

getting to work, 176–177

monitors, 119, 131, 174

motherboards, upgrading, 132

mouse

- buttons (see double-clicking; right-clicking)
- cursor, 5
- menus that follow, 81
- middle mouse button, 116
- moving/copying files with, 13
- performance of, 124
- upgrading, 139

.MOV files, 128

moving files, 12

- with Cut and Paste, 17
- DOS move command, 249

.MPG files, 128

mscreate.dir file, 128

MS-DOS

- batch files for Registry
 - backups, 42
- booting directly into, 105
- crash recovery software, 172
- exiting directly to, 106
- games, 183–187
- msdos.sys file, 26, 172, 272–276
- quick reference, 247–249
- startup menus, 191
- (see also Command Prompt)

Msgsrv32 program, 155

MSN icon, 61

~mssetup.t folder, 128

MTU settings, 222

multiple languages, 34

multiple operating systems, 108

multiple users, 33, 109

- limiting access, 142
- logon screen and, 201
- sharing system folders, 107–108

My Computer icon, 62, 68

- customizing, 83

N

Nashville, 8

network cards, 123, 138, 178, 196

Network Neighborhood icon, 59, 68, 197

networking, 194–202

- autore dial, 215–219
- crashing the network, 200
- dial-up networking, 202–227

- dial-up networking icon, 68
- flashing modem icon, 21
- ISDN connection, 211
- ISPs, 202, 210, 211
- logon screen, 201
- MTU and RWIN settings, 222
- passwords and, 219–221
- scripting, 208, 215
- troubleshooting, 199, 212
- workgroups, 195–200

Norton Utilities 95, 56

- splash screen, 77

NumLock key, 187

O

objects, 5

.OCX files, 163

OLE information, 37

Open with... option, 12, 51

operating systems

- multiple, 108
- settings and diagnostics, 163

optical CD drives, 175

[Options] section, msdos.sys, 273–275

OSR2, 8

P

page-fault errors, 153

partitions, 111–115

passwords, dial-up networking

- and, 219–221

paste (see Copy and Paste; Cut and Paste)

patches, Registry, 43–45

path

- copying to specified, 17
- [Paths] section, msdos.sys, 272
- problems with, 164
- Registry, 37

PC speaker, 116

performance, 4, 119–129

- dial-up networking
 - initialization, 221
- improving work habits, 140–146
- networking, 211
- random floppy drive
 - searches, 178

performance (*continued*)
 startup, 144
 upgrading computer, 129–140
 Plug & Play (PNP), 3, 39
 poledit.exe (see System Policy Editor)
 Policy Editor, security and, 108
 preventative maintenance, 165–170
 printers, 157, 177
 performance of, 123
 Printers icon, 68
 timeout for, 115
 upgrading, 138
 Program Files folder, 94–97
 programs (see applications)
 Properties window, 11

Q

QuickView application, 52, 99
 quoting sender's message in
 replies, 227

R

RAM (see memory)
 Recent folder, 72
 recordable CD drives, 175
 recovery of data, 41, 169
 Recycle Bin, 16
 Empty Recycle Bin icon, 68
 getting rid of, 64
 renaming, 84
 redialing, 215–219
 refreshing Desktop, 17
 .REG filename extension, 43
 RegClean utility, 56
 regedit.exe, regedt32.exe (see Registry
 Editor)
 registered users (see users)
 Registry, 3, 36–39
 backing up, 39–43, 168
 compacting, 46–49
 corrupted, 41, 152, 170
 Explorer settings, 10
 keys of, 37, 37–39
 patches, 43–45
 paths, 37
 searching, 45, 140
 tools for, 55

Registry Editor, 36, 45
 Registry Search and Replace utility, 56
 rem command (DOS), 181
 removable cartridge drives, 140
 removable CD drivers, 175
 removable drives, 166
 renaming
 DOS ren command, 14, 249
 files, 14
 Recycle Bin, 84
 replacing during search (see searching)
 restarting Windows, 19
 after crashing application, 155
 connecting SCSI devices
 without, 109
 in MS-DOS mode, 184
 refreshing Desktop without, 17
 restoring data, 41, 169
 after Windows crash, 171–173
 right-clicking
 customizing context
 menus, 97–99
 file, plus Shift key, 12
 folder icons, 23
 on folder icons, 12
 QuickView application, 99
 right cursor key, 145
 right mouse button, dragging with, 13
 Route 1 Pro utility, 31, 109
 RtvReco utility, 16
 Run= line (in win.ini file), 55
 rundll32.dll program, 156
 RWIN settings, 222

S

saving
 Desktop layout, 20
 network password, 219–221
 window locations, 82
 Windows 95 on a hard disk, 110
 (see also backups)
 Scandisk utility, 6
 scanners, 177
 scripting, 208, 215
 SCSI devices
 connecting without restarting
 Windows, 109
 controllers for, 122, 136, 174

- searching
 - Find feature for, 101
 - initialization files, 55
 - Registry, 45, 140
- Sector Not Found error, 170
- security
 - backing up Registry, 42
 - Documents menu, 71
 - limiting user access, 142
 - preventing new users, 33
 - Windows 95 and, 108
- Send To menu, 141
 - copying files with, 17
 - QuickView application via, 100
 - renaming files with, 14
- settings
 - BIOS, 120
 - Desktop layout, 20
 - Explorer, 10
 - hard disk, 121
 - Hardware key, 38
 - initialization files, 54
 - msdos.sys file, 272–276
 - MTU and RWIN, 222
 - for multiple users, 33
 - operating system, 163
 - Recycle Bin, 16
- sharing
 - resources, 198
 - system folders, 107–108
- Shell Folders key, 72, 95
- shell icons (see icons)
- Shell key, 52
- Shellex key, 53
- ShellNew key, 51
- Shift key
 - close button and, 12
 - Delete key with, 145
 - double-clicking and, 12
 - dragging and, 13
 - F10 key with, 146
 - Ins key with, 145
 - inserting CD-ROM and, 79
 - right-clicking file with, 12
 - Tab key with, 144
- short filenames, 103
- shortcuts, 5
 - address book, 226
 - from Command Prompt, 32
 - filenames of, 91
 - keyboard, 144
 - launching Explorer from, 22
 - to QuickView application, 100
- shutdown
 - exiting to MS-DOS, 106
 - into MS-DOS, 186
 - screen for, 24
- signature file, 226
- SIMM (see memory)
- size, Registry files, 66
- SLIP protocol, 209
- software
 - firmware, 159
 - HKEY_LOCAL_MACHINE
 - branch, 38
 - improving performance of, 125
 - Registry's Software key, 38
 - troubleshooting, 160–165
 - (see also applications)
- sounds (see audio)
- Space key, 146
- speed (see performance)
- splash screens, eliminating, 76–78
- Start menu, 5, 31
 - “Click Here to Begin” arrow, 85
 - Ctrl-ESC shortcut, 145
 - customizing, 87–90
 - performance and, 141
 - run command history, 188
- startup
 - booting into MS-DOS, 105, 185, 186
 - disks for, 167
 - errors during, 151–153
 - Explorer windows at, 82
 - menus for, 189–193
 - screen for, 24
 - speeding up, 144
- swapfile, defragmenting, 126
- Sysbckup folder, 128, 164
- system.1st file, 42
- system administration, 104–117
- system.da0 file, 40
- system.dat file, 39, 40
- system folders, 94–97
 - sharing between users, 107–108
- system.ini file, 55, 152
- System Policy Editor, 108

T

Tab key, 144
 tape drives, 140, 166, 175
 task list, 143
 taskbar, keyboard shortcuts to, 145
 Temp folder, 96, 128
 temporary files, 96, 128
 third mouse button, 116
 timeout, printer, 115
 tray, customizing, 20–22
 troubleshooting, 148–165

- error messages, 151–156
- hardware, 148–150, 156–159, 178–193
- networking, 199, 212

 true-color icons, 69
 TweakUI utility, 56

U

upgrading computer, 129–140
 user.da0 file, 40
 user.dat file, 39, 40
 user interface, 3, 18–30
 users

- current (see current user)
- editing information about, 105
- HKEY_CURRENT_USER
 - branch, 38
- HKEY_USERS branch, 38
- limiting access to, 142
- multiple, 33, 109, 201
- sharing system folders, 107–108
- workgroups, 195–200

 user-upgradable firmware, 159

V

.VBX files, 163
 version control, 161–163
 video cards, 120, 131, 173

- colors, 70

 video clips, 128
 virtual folders, applets and, 28
 virtual memory, 125

W

win.ini file, 55, 74, 152

Windows

crash recovery software, 171
 future of, 7
 MS-DOS games on, 183–187
 restarting (see restarting Windows)
 restoring after crash, 171–173
 Taskman, 143
 (see also Windows 95; Windows NT)

windows

closing, 145
 zooming, turning off, 93

Windows 95, 2

making startup disks, 167
 OSR2, 8
 pointless hard disk

- activity, 125–127

 security and, 108
 startup menus, 190
 stopping device detection, 182
 transferring to a hard disk, 110
 versus Windows NT, 6
 Windows 3.x programs not in, 143
 (see also Windows)

Windows 97, 8

Windows folder, deleting files from, 127

Windows Messaging, 60, 223, 226

Windows NT

Diagnostics utility, 163
 dual-boot menu, 189
 versus Windows 95, 6
 Windows 3.x programs not in, 143
 (see also Windows)

winfile.exe (see File Manager)

WinHelp (see help)

winmail.dat file, 223, 226

Winmsd.exe utility, 163

winnt.bmp file, 25

winnt256.bmp file, 25

work habits, improving, 140–146

workgroups, 195–200

Z

ZIP files, 6

zooming windows, 93

